



GOVERNING BOARD MEETING

Minutes

Tuesday, December 13, 2011

Board Member Terms:

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|-------------------------|-----------|
| Craig Ohlson-President | 2010-2014 |
| Rachel Bishop-Clerk | 2008-2012 |
| Troy Conner-Trustee | 2008-2012 |
| Michael Darnley-Trustee | 2010-2014 |
| Dana Sanchez-Trustee | 2011-2015 |

Time: 6:30 P.M. (Open Session)**Room: Vallecitos School, Room 6**

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760.451.8200 and every effort will be made to accommodate your Motion.

ADDRESSING THE BOARD: If a member of the public wishes to speak on an item at the time that the item comes up for a vote, please indicate that on the sign-in sheet and you will be given an opportunity to speak prior to the action being taken. In order to assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board are requested, prior to the meeting, to submit to the Clerk of the Board their name and the agenda item, which they would like to address. Public comments not on the agenda item will be held at the conclusion of the business meeting.

I. OPEN SESSION – CALL TO ORDER

1.1 Meeting was called to order at 6:40 PM

1.2 Flag Salute was led by member Troy Conner

1.3 Attendance:

| | | Present | Absent |
|---------------|-------------------------------------------|---------|--------|
| Board Members | Mr. Craig Ohlson, President | X | |
| | Mrs. Rachel Bishop, Clerk | X | |
| | Mr. Troy Conner, Trustee | X | |
| | Mr. Michael Darnley, Trustee | X | |
| | Mrs. Dana Sanchez, Trustee | X | |
| Staff Members | Mr. David Jones, Superintendent/Principal | X | |
| | Mrs. Patricia Bell, Business Manager | X | |

1.4 Motion to Approve Order of the Agenda was made by member Troy Conner. Seconded by member Rachel Bishop. Motion carried by a vote of 5-0.

1.5 Organization of the Board

A. Election of Officers: The following were nominated to the positions motioned by member Rachel Bishop and seconded by member Michael Darnley. Motion carried by a vote of 5-0.

1. Mr. Craig Ohlson was nominated as President
2. Mr. Troy Conner was nominated as Vice President
3. Mrs. Rachel Bishop was nominated as Clerk

B. Selection of Date, Time and Place of Board Meetings: Board Meetings are scheduled for the 2nd Tuesday of every month with no meeting scheduled for July. Meeting time is to be at 6:30 PM in room 6.

C. Ratification of Designation of Superintendent as Secretary to the Board: Mr. David Jones was nominated to serve as Secretary to the Board by member Troy Conner and seconded by member Rachel Bishop. Motion carried by a vote of 5-0.

D. Other Organizational Items-

1. Negotiations- Member Troy Conner was appointed to participate in the Negotiation Committee.
2. Budget Committee- Member Dana Sanchez was appointed to participate in the Budget Committee.

II. CONSOLIDATED MOTION: The purpose of the consolidated motion is to expedite action on routine agenda items. Unless taken out of the consolidated motion for discussion and action, all agenda items in this section

will be approved as written as part of the Consolidated Motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to hold and speak to an agenda item should sign in at the beginning of the meeting and indicate that they wish to speak to an item in the section. Motion to Approve Agenda items 2.1 to 2.4 with changes made to 2.1 was made by member Troy Conner, seconded by member Rachel Bishop. Motion carried by a vote of 5-0.

- 2.1 Motion to Approve November 8, 2011 Minutes
- 2.2 Motion to Approve the Vallecitos School District's Commercial Warrants Listings for the Month of November 2011 in the amount of \$ 54,842.45
- 2.3 Motion to Approve the Vallecitos School District's Revolving Cash Listing for the Month of November 2011 in the amount of \$ 335.50
- 2.4 Motion to Accept the Report on the RAI Charter's Bank Account Listing for the Month of October 2011 in the amount of \$102,285.16

III. RECOGNITION AND PRESENTATIONS

- 3.1 None

IV. STAFF REPORTS

- 4.1 Superintendent/Principal's Report:
 - Thank you to the PTO staff for doing a great job at organizing and setting up the Santa Shop.
 - Open Enrollment- Spoke to teachers regarding a letter that was sent home to all parents stating that Vallecitos is listed as a low performing school and parents have the right to transfer their students to another school in the district, or any other district, as long as the school has a higher API than Vallecitos.
 - Letter was sent home to parents on how we are enforcing the rules for the Before and After School Program, as well as before and after school drop off and pick up policy. Notifying parents that students are not to stay at the park after school for safety reasons. The feedback from parents has been positive.
 - Teachers are continuing with the professional learning community workshop and are now in the process of reading "Transforming School Culture."
 - Unused or broken equipment will be taken out of the Bus Barn and will be taken to the Temecula Recycling and we will get money back for all equipment.
 - Member Rachel Bishop shared information on the conference she attended and brought back catalogs for other members to review. It would be helpful for other members to attend.
 - Music in After School Program has been provided by a parent/community member with a possibility of having a performance in May. There is also a parent doing drama with a group of students after school.
 - Thank the Rainbow Community Church, with the assistance they have offered. They will help with possible goal post repairs, building and painting repairs and with reading with students in the After School Program.
- 4.2 Financial Report:
 - Treasury balance for general funds after payroll is \$90,000
 - Funds deposited for the Child Development Fund
 - Cafeteria, Special Reserve and Capital Reserve are all in good standing
 - RAI's 1st \$50,000 Loan was paid with interest
 - RAI has requested a 2nd \$50,000 loan to cover payroll for December, same as 1st Loan, it is a 30-day loan with processing fee. Special Board Meeting scheduled for 8:00 A.M., December 15, 2011 to approve this request.
 - Medical premium for employees and district contributions, this information was distributed.
 - Salary comparison for 2011/12 and 2012/13 for certificated and management was provided. Approximately \$21,000 will be the cost for next year's step/column for certificated, \$3000 for management and \$3000 for classified. The last time classified received a raise was about 3 years ago and it seriously needs to be addressed. We need to look into a salary comparison with other small school districts for all certificated, classified and management positions. To be added to the future agenda items.
- 4.3 Vallecitos Educators Association Report: Mr. Smiley is the VEA representative this month.
 - The VEA wants to wish all of you a Happy Holiday's
 - Soccer teams did a great job at the tournament, the girls came in 1st place and the boys followed in 2nd place

- It shows that the staff is progressing with the Professional Development trainings, being positive and working together to collaborate and have a whole new approach to education and we all see things differently. It also shows in the moral of the teachers as well as in the students.
- Mr. Jones has been a big part of this improvement among the school, staff and students. It has been a team effort to get the staff where we are today. Mr. Jones has been a great asset to our district, his positive attitude has improved the moral, and he has dealt with projects that have been lingering for years.
- Mr. Jones has brought structure to our small school showing students that we do have rules and procedures that we need to follow to make our school a safe and enjoyable environment for our students and staff.

V. INFORMATION ITEMS

- 5.1 RAI Online Charter School Independent Auditor's Report 2010-11: Mrs. Patricia Bell has closed books for school year 2010-11 for the RAI Online Charter and also taken care of the audit with no findings.
- 5.2 RAI Online Charter School 2011-12 First Interim Report: Mrs. Patricia Bell has reviewed the 1st Interim Report and I see nothing out of place or incorrect. I need to report that the RAI's financial report show an expense budgeted of \$90,000 for the Bank of America loan. I will place a call to Bank of America in regard to sending loan payments by the end of the school year without penalty. Need to check the RAI budget to see if this is possible. I will have more information on this in the January meeting.
- 5.3 Vallecitos School District's 2012-2013 Budget Development Process/Calendar: Tentative dates of Budget Committee meetings are scheduled and information will be brought to the VAC to review and approve. On January 16, I will be attending a workshop on the governor's budget meeting and the next budget meeting is scheduled for January 19, so we can begin to work on the budget for next school year.
- 5.4 Annual Suspension and Expulsion Report - Annual report of the 2010-11 Suspensions and Expulsions that provides information. Board members are requesting a brief explanation on the education codes for suspensions and expulsions.

VI. DISCUSSION/ACTION ITEMS: BUSINESS/FINANCIAL/FACILITIES

- 6.1 Motion to Approve 2010-2011 Vallecitos School District Independent Auditor's Report made by member Rachel Bishop, seconded by member Michael Darnley. Motion carried by a vote of 5-0.
- 6.2 Motion to Approve Vallecitos 2011-2012 First Budget Revision made by member Troy Conner, seconded by member Dana Sanchez. Motion carried by a vote of 5-0.
- 6.3 Motion to Approve Vallecitos School District's 2011-2012 First Interim Report made by member Troy Conner, seconded by member Michael Darnley. Motion carried by a vote of 5-0.

VII. DISCUSSION/ACTION GENERAL ITEMS

- 7.1 Revisions to Business Manager's contract language and salary schedule. Revisions to Business Manager's contract, with corrections was approved by member Rachel Bishop, seconded by member Michael Darnley. Motion approved by a vote of 5-0.
- 7.2 Senate Constitutional Amendment 5 – Mrs. Patricia Bell gave a brief explanation on letter received from state Senator, S. Joseph Simitian, in which he states that the federal funds are no longer available from the American Recovery and Reinvestment Act (ARRA) and is suggesting an increase of 55% parcel taxes. They are asking school districts to support this resolution in order for schools to receive any funding. Board Members have some reservations on supporting this resolution.

VIII. BOARD BUSINESS

- 8.1 Board Members' Reports
 - Science Field Day offered by the San Diego County Office Education to students in grades 4 to 8 not only for the After School Program but for all students. To include students as part of the Enrichment Program. The event is scheduled for May 2012. An all-call to go out for parent volunteers and PTO will help fund event
 - Member Rachel Bishop reports that at the CSBA workshop she spoke to Tom Krzmarzick, Assistant Superintendent at Bonsall in regards to the Solar and Falcon Urinal Company to help with saving on our septic pump system.

- Board packet is a great improvement to the 1st paperless board packet, member Troy Conner has some feedback on how we can continue to make it easier to read and edit either a word document or a PDF file. Kevin Bell looking into programs to assist in making any improvements.

8.2 Future Agenda Items

- GATE/Enrichment Opportunities
- Consolidated Application (CARS)
- Standardized Accountability Report Card (SARC)
- Classified Hourly Salary Schedule-Comparison with other Small School Districts

IX. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

9.1 NONE

X. ADJOURN TO CLOSED SESSION AT 9:15 PM

- 10.1 Public Employees: discipline, dismissals, releases, non-renewals, evaluations (Government Code Section 54957)
- 10.2 Certificated/Classified Personnel: appointments, transfers, resignations, reassignments, evaluations (Government Code Section 54957)
- 10.3 Pupil Personnel: (Government Code Section 54957)
- 10.4 Labor Negotiations: (Government Code Section 54957.6)
- 10.5 Litigation or Potential Litigation (Government Code Section 54957)

XI. RESUME OPEN SESSION AT 9:56 PM

XII. The Board will endeavor to adjourn by 9:57 PM

Clerk Signature 