



GOVERNING BOARD MEETING

Minutes

Tuesday, October 11, 2011

Board Member Terms:

Craig Ohlson-President	2010-2014
Rachel Bishop-Clerk	2009-2013
Troy Conner-Trustee	2009-2013
Michael Darnley-Trustee	2010-2014
Dana Sanchez-Trustee	2011-2012

Time: 6:30 P.M. (Open Session)

Room: Vallecitos School, Room 6

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760.451.8200 and every effort will be made to accommodate your Motion.

ADDRESSING THE BOARD: If a member of the public wishes to speak on an item at the time that the item comes up for a vote, please indicate that on the sign-in sheet and you will be given an opportunity to speak prior to the action being taken. In order to assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board are motioned, prior to the meeting, to submit to the Clerk of the Board their name and the agenda item, which they would like to address. Public comments not on the agenda item will be held at the conclusion of the business meeting.

I. OPEN SESSION – CALL TO ORDER

1.1 Meeting was called to order at 6:35 PM

1.2 Flag Salute led by Rachel Bishop

1.3 Attendance:

		Present	Absent
Board Members	Mr. Craig Ohlson, President	x	
	Mrs. Rachel Bishop, Clerk	x	
	Mr. Troy Conner, Trustee	x	
	Mr. Michael Darnley, Trustee	x	
	Mrs. Dana Sanchez, Trustee	x	
Staff Members	Mr. David Jones, Superintendent/Principal	x	
	Mrs. Patricia Bell, Business Manager	x	

1.4 Motion to Approve Order of the Agenda with corrections made by member Troy Conner and seconded by member Rachel Bishop. Motion carried by a vote of 5-0.

II. CONSOLIDATED MOTION: The purpose of the consolidated motion is to expedite action on routine agenda items. Unless taken out of the consolidated motion for discussion and action, all agenda items in this section will be approved as written as part of the Consolidated Motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to hold and speak to an agenda item should sign in at the beginning of the meeting and indicate that they wish to speak to an item in the section. Motion to Approve made by member Troy Conner, seconded by member Rachel Bishop. Motion carried by a vote of 5-0.

2.1 Motion to Approve September 13, 2011 Minutes

2.2 Motion to Approve the Vallecitos School District's Commercial Warrants Listings for the Month of September 2011 in the amount of \$ 240,101.01

2.3 Motion to Approve the Vallecitos School District's Revolving Cash Listing for the Month of September 2011 in the amount of \$ 0.00

2.4 Motion to Accept the Report on the RAI Charter's Bank Account Listing for the Month of August 2011 in the amount of \$19,755.84

2.5 First Quarterly Williams UCP Complaint Report for the Fiscal Year 2011-2012

2.6 Motion to Approve Resolution # 05-11/12 to Designate Authorize Representative to SDCDS Fringe Benefits Consortium for Fringe Benefits. Motion to Approve Resolution # 05-11/12 made by member Rachel Bishop and seconded by Member Troy Conner. Motion carried by a vote of 5-0

2.7 Motion to Approve Resolution # 06-11/12 to Designate Authorize Representative to SDCS Risk Management Joint Powers Authority for Workers' Compensation, Property & Liability or

Any Other Risk or Plan Authorized by Law. Motion to Approve Resolution # 06-11/12 made by member Rachel Bishop and seconded by Troy Conner. Motion carried by a vote of 5-0.

III. RECOGNITION AND PRESENTATIONS

3.1 None

IV. STAFF REPORTS

4.1 Superintendent/Principal's Report-

- Welcome and congratulations to new Board Member Dana Sanchez
- PTO Shed was cleaned, organized, rebuilt and relocated, and with the help of community members and all it took was 6 hours on a Saturday.
- Sand Volleyball Court – Student driven project to clean up the sand volleyball court, with the help of a group of students and some parent this project is almost completed.
- Vallecitos Website is almost complete, someone will be delegated to submit information to be posted on website, once submitted it will take 24 hours for it to be posted. Goal is for it to be up and functional by the November Board Meeting.
- Program Requirements - I have been working on listing all programs and person responsible of certain sections of programs including requirements and deadlines, like for example Preschool and Afterschool
- School-wide Safety and Respect Procedures – Overview of supervision procedures before school, recess, lunch and after school. Some changes have been made for the safety of our students.
- Volunteer Procedures – Volunteer Orientation was held in the beginning of school, procedures and requirements were shared with interested parents and community members. We are requiring them to complete a form and submit a current TB test result. If a volunteer spends more that 20 hours a week on campus a Fingerprint Clearance will be required. Volunteers for the Athletic Program are required to submit their Fingerprint Clearance before working with students. A current list is kept on file in the office. It was also suggested that a picture ID also be kept on file.
- Technology – Inventory was taken for all classrooms and we now need to get the same equipment in all classrooms, also some classrooms are in need of white boards. Teachers receiving new equipment will be trained on how to use it in their classrooms. We will be working on ordering the equipment needed to supply to classrooms that are in need of equipment as well as ordering new white boards for rooms in need.
- Paperless Board Packets - 3 different options have been presented by Mr. Kevin Bell.
 - Document Station – cost is about \$399.00 w/o applications but does have Wi-Fi and Bluetooth, also has a USB port to connect a keyboard if needed.
 - I-Pad – use like a Laptop but cost is about \$700.00 w/o applications, can be set-up for e-mail, but if need a monthly subscription for Internet, but it is wireless
 - Laptop - Option 3 is FREE – over the summer Mr. Bell with some assistance was able to re-format Laptops available so that the Board Members could check them out and the Board Packet will be sent to them via e-mail. All laptops are set-up with board member e-mails and have the Word and Excel programs.
- Rainbow Art Contest – PTO presented a calendar of student artwork to be printed up and sold at the Santa Shop this school year. The price of the calendar has not been decided but, it will also be brought up to the RPOA in tomorrow's meeting to see if they would like to assist in the printing cost of the calendar.
- Campus Safety – Mr. Jones met with local Sheriff Mark Cahill to review our safety plan for the school. He was present at one of the fire drills and mentioned that he was very impressed on the procedure. Contact information, campus map and updated safety plan were given to Sheriff. He pointed out that the outside speakers are not working which we were already aware of and Mrs. Bell is working on that issue as well as the monitoring of our alarm system. She is expecting to hear back from them, hoping they will be able to go wireless because it will be less expensive and she is hoping the same company will take over the maintenance as well.

4.2 Financial Report – One thing is that we have very good end of the month cash balances on all accounts, even after paying our payroll. You can see that the Charter School had as of September 30th they \$89,000.000 in their account and now they have \$5,000.000 we are expecting \$8,400.00, which should be enough to repay the loan. The bank account information is as follows, the Clearing Account at zero, Revolving Cash at \$1000.00, Student

Fund is keeping up to the \$5000.00 marker. Miss Knight is planning a couple of Fundraisers; they just finished a chocolate one already so we are doing well as far as cash flow. One other thing I wanted to speak about is the RAI Loan. I already spoke about it before and I just want to clarify that you as the Board wanted a 30 day prior notice of the loan with the interest and if they needed it again they will need to put in another petition and we would go over it if needed.

- 4.3 Vallecitos Educators Association Report – Mrs. Cheri Jeralds
- Welcome to New Board member Dana Sanchez
 - Thank you to Mr. Jones for the community BBQ he hosted, it was great to see all the parents, students, past student, staff and community members come together.
 - Chuck Wells Nominations, has a date been chosen for the deadline for this school year.
 - Teachers Professional Goals were completed with the guidance of Mr. Jones and they were shared at one of the Thursday teacher meeting.
 - Professional Learning Workshop: the teachers were excited about the workshop they had and are looking forward to learning and developing as a staff and it was great that all of the staff was able to attend and we look forward to the future of it. There is one more workshop that will be scheduled for the whole staff. It is important to lift the moral of the staff as well as the community.

V. INFORMATION ITEMS

- 5.1 Motion to Approve the 2011-12 Class Size Reduction Application. Motion made by member Troy Conner and seconded by member Rachel Bishop. Motion carried by a vote of 5-0 with minor changes.
- 5.2 Motion to Approve the Submission of Form 13-A Motion for Allowance of Attendance Because of Emergency Conditions. Motion made by member Rachel Bishop and seconded by member Troy Conner. Motion carried by a vote of 5-0, with minor changes.
- 5.3 Site Strategic Plan to Improve Student Achievement – Update
- Need time to develop, plan and get input from the VAC before submitting a 25 page document and VAC is looking at the reading and language arts essentially which is the main focus area, staff development of the Professional Learning Community model. Smart goals were written and are directed in reading and language arts. I will bring the full document to the November meeting and I would like to consider staff, parents and board members being involved and possibly in the spring at looking at the Mission, Vision & Core Values of our school district. So I would like you to think about it and give me any feed back and possibly pick a day in the spring when we can come together to work on revising that and guide us in a new direction.
- 5.4 Club Viking Program Report - Mr. Chris Smiley
- Good changes have been made and I am very exciting because we are getting to the point where we can actually start making some changes for the school academically.
 - The program is intended to be an extension of the regular school day and not to be used as a drop in daycare facility where people can just drop off their child for a couple of hours. It is more for educational, physical fitness and focus in reading and math. It is supposed to be a place where our students feel safe there is alot of activities that can happen to kids between the hours of 3-6 PM. We are also supposed to be here to help kids with their academics to become proficient.
 - The state expects the students to stay the full duration of the program which is how we get our funding with the students ADA the same way the school does. The program begins right when school is let out at 2:50 PM.
 - Three groups of 20 students are rotating so all students participate in all activities. Mrs. Vega has been working with the students Anti-Bulling and the students are really enjoying it. Mrs. Lalonde has a group and helps them with homework and class work before starting a daily activity. Mrs. Valadez has a group involved in some type of physical education.
 - We have Ruth Chamu who works with mini-corp who just started a few weeks ago is starting with 2 small groups and has already targeted 3rd grade student with reading comprehension who are also being pulled out on Tuesday, Thursdays and Fridays for extra help.
 - Tutorials will begin the last week of October with 5 certificated teachers to run intervention groups with reading and language arts.
 - Music Program is run by a Volunteer, Ruben Castillo, and he is teaching students to play the recorder. He has a group of 9 students but it seems to be growing.

- Mr. Joe Been will be assisting us with a softball program.
- We have 60 students enrolled because of the 20-1 ratio that is required with 22 students on a waiting list to get in. I spoke to the person at the county and he said that there is a couple times a year usually in December that if I can demonstrate that we are over serving which are and that we have a waiting list we can there is a chance that we can develop a revision to the application to get money back. But Mr. Jones said that we still need to tighten things up before we can do that. If we can get more students into the program we can get more funding

VI. DISCUSSION/ACTION ITEMS: BUSINESS/FINANCIAL/FACILITIES

- 6.1 RAI Update – Dr. Cartas was to do a report on the RAI Charter at the September meeting, but I would like to check with the Board on how often you would like a report from them. The Board is requesting quarterly reports from the RAI Charter so they will do a quarterly report for the November meeting.
- 6.2 Facilities –
- Student restrooms in the front of the school have the new stalls and are ready for use.
 - Bus Barn to convert to Multi-Purpose Room, since we do have parents and community members that are general contractors the potential there, we should explore the idea of making it a community project. It would need a complete facelift to be ADA approved. If there was a way to keep the building as a tractor barn and also use as a multi-purpose room making it a dual purpose room?

VII. DISCUSSION/ACTION GENERAL ITEMS

- 7.1 Motion to Approve Revised Certificated Substitute Teacher List for School Year 2011-12. Motion made by member Rachel Bishop and seconded by member Troy Conner. Motion carried by a vote of 5-0.
- 7.2 Annual Review of Board Policies and/or Administrative Regulations: BP 2210, BP 3100, AR 4112.2 and BP 5030

VIII. BOARD BUSINESS

- 8.1 Board Members' Reports-
- GATE Program or enrichment program, do we have funds to reinstate this program to assist students that are not in the Viking Program. Possibility for PTO to match the funds available to be able to fund a teacher salary. We have the flexibility to use funds where needed but not sure if that option will change in the future and the flexibility was extended to 2013.
 - Mr. Jones spoke to Mrs. Sanchez in regards to setting up a foundation like other districts have. I know that there is a different community but the reason they have a full-time Physical Education, Music, Art and GATE teachers is because they target and market for those programs and broader community, parent community and PTO. Everyone working together for the purpose of getting the Physical Education, Music, Art and GATE teacher here and that is what you are contributing to this community and the PTO. But they have the PTO and a foundation that parents and local business owners contribute to the foundation and in turn you have fantastic enrichment programs.
 - Drawing Contest - In the past children here at Vallecitos did a spooky picture drawing and holiday drawing contest and the drawings were judged and PTO put some funds towards the prizes of a gift certificate to Michael's or something similar. Some of the winners drawings could go into the calendar for next year and maybe it could be something that could be done at the Fall-Festival or maybe making room in the calendar for drawing. Scheduled events for November are the following, K-3 will have a Pumpkin Pie Day on Friday, November 18 and grades 4-8 will have a drawing event.
- 8.2 Future Agenda Items
- GATE Program
 - Enrichment Opportunities for everyone in school

IX. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

- 9.1 NONE

X. ADJOURN TO CLOSED SESSION

- 10.1 Public Employees: discipline, dismissals, releases, non-renewals, evaluations (Government Code Section 54957)
- 10.2 Certificated/Classified Personnel: appointments, transfers, resignations, reassignments, evaluations (Government Code Section 54957)
- 10.3 Pupil Personnel: (Government Code Section 54957)
- 10.4 Labor Negotiations: (Government Code Section 54957.6)
- 10.5 Litigation or Potential Litigation (Government Code Section 54957)

XI. RESUME OPEN SESSION

XII. The Board meeting adjourned at 9:23 PM

Clerk Signature _____

