



GOVERNING BOARD MEETING

Minutes

Tuesday, November 8, 2011

Board Member Terms:

Craig Ohlson-President	2010-2014
Rachel Bishop-Clerk	2008-2012
Troy Conner-Trustee	2008-2012
Michael Darnley-Trustee	2010-2014
Dana Sanchez-Trustee	2011-2015

Time: 6:30 P.M. (Open Session)

Room: Vallecitos School, Room 6

In accordance with the American Disabilities Act, if accommodations are required, please call the Superintendent's office 72 hours in advance at 760.451.8200 and every effort will be made to accommodate your Motion.

ADDRESSING THE BOARD: If a member of the public wishes to speak on an item at the time that the item comes up for a vote, please indicate that on the sign-in sheet and you will be given an opportunity to speak prior to the action being taken. In order to assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board are motioned, prior to the meeting, to submit to the Clerk of the Board their name and the agenda item, which they would like to address. Public comments not on the agenda item will be held at the conclusion of the business meeting.

I. OPEN SESSION – CALL TO ORDER

1.1 Meeting was called to order at 6:35 PM

1.2 Flag Salute was led by Mr. Troy Conner

1.3 Attendance:

		Present	Absent
Board Members	Mr. Craig Ohlson, President		X
	Mrs. Rachel Bishop, Clerk	X	
	Mr. Troy Conner, Trustee	X	
	Mr. Michael Darnley, Trustee	X	
	Mrs. Dana Sanchez, Trustee	X	
Staff Members	Mr. David Jones, Superintendent/Principal	X	
	Mrs. Patricia Bell, Business Manager	X	

1.4 Motion to Approve Order of the Agenda was made by member Rachel Bishop. Seconded by member Michael Darnley

II. CONSOLIDATED MOTION: The purpose of the consolidated motion is to expedite action on routine agenda items. Unless taken out of the consolidated motion for discussion and action, all agenda items in this section will be approved as written as part of the Consolidated Motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to hold and speak to an agenda item should sign in at the beginning of the meeting and indicate that they wish to speak to an item in the section. **Motion to Approve** made by member Rachel Bishop, seconded by member Dana Sanchez with changes to the minutes. Motion carried by a vote of 4-0.

2.1 Motion to Approve October 11, 2011 Minutes

2.2 Motion to Approve the Vallecitos School District's Commercial Warrants Listings for the Month of November 2011 in the amount of \$ 147,287.87

2.3 Motion to Approve the Vallecitos School District's Revolving Cash Listing for the Month of November 2011 in the amount of \$ 0.00

2.4 Motion to Accept the Report on the RAI Charter's Bank Account Listing for the Month of September 2011 in the amount of \$47,025.97

III. RECOGNITION AND PRESENTATIONS

3.1 None

IV. STAFF REPORTS

- 4.1 Superintendent/Principal's Report
- Thank PTO for the support on Red Ribbon Week.
 - Thank PTO for the great job done for the Fall Festival; it was well organized and safe for all students.
 - Website is up and running with the great assistance from the San Diego County Office of Education, feedback for any changes is always welcome.
 - Thanks to Patricia Bell for organization and presentation on the Budget Committee.
 - Board Members are invited to have their pictures taken on make-up day 11-17-11 in the morning so pictures can be put on website.
 - Brief report on the Zermeño Family, cards were given and a community member held a fundraiser for the family.
- 4.2 RAI Updates - Principal, Jerry Ostrove did a Power Point presentation on how the RAI Online Charter virtual classrooms function. The students and teachers interact with each other with the use of whiteboards, webcams and microphones. The teachers are able to take students on virtual fieldtrips anywhere in the world with a touch of a button. Enrollment in the Academy K-6 has increased by 33%. Enrichment options for classes to be offered to Vallecitos students. RAI reports will be done quarterly.
- 4.3 Financial Report - Business Manager, Patricia Bell
- Report of Monthly Treasury and Bank Account for Vallecitos positive ending balance and cash flow.
 - Received funds in the beginning of October to help with the November expenses.
 - Vallecitos cash flow projection – there will be several months in the school year that we will be in the negative cash flow which will be taken care of by temporary transfer of Special Reserve funds, but at the end of May we will apply for a Cross School Year Resolution for a temporary borrowing funds from Property Taxes for the next year instead of the TRANS. This will cover expenses for May and June and then be repaid with funds we receive in July.
 - Categorical Program Flexibility – List of programs that Vallecitos has right now and the totality we utilize to help with the deficit on the General Fund.
 - Budget Committee – the Budget Committee consists of 3 Certificated Staff Members, 1 Board Member, 1 Classified Staff Member, Business Manager and Superintendent. Went through a brief description on how the funds come in and how they are distributed while clearing all misunderstanding on the funds we actually receive to what is announced. While reviewing and explaining the funds the members became aware that there is no COLA funded for this school year. After reviewing the Revenue Limit it shows that we have a 17.7% deficit which takes the funds for COLA plus more. It was brought up by a committee member that this information should be shared with the staff members. Budget revision for this school year will be discussed at the December Board Meeting. Two more meetings have been scheduled in January to have Budget ready for next school year.
 - ADA reduction which was proposed at \$330 has now been cut to 4% in the revenue limit.
- 4.4 Vallecitos Educators Association Report- Mr. Ray Hanbeck
- Thanks to the PTO for a successful outcome of the Fall Festival. Ray also wants to mention the involvement of past students who volunteered their time to work at the booths.
 - Red Ribbon week was a success thanks to PTO Members.
 - Thank You to Mrs. Bell for the work done in the Budget Committee as well as with the information relayed to us at the Negotiation meeting.

V. INFORMATION ITEMS

- 5.1 Disaster Plan Update was approved by the Vallecitos Advisory Committee at Today Meeting. Fire Department and Sheriff Department have both been out to our school site to review procedures. Both staff and students did a great job at the fire/disaster drill we had today, staff was divided into assigned teams and review procedures. A feedback form was given to all team leaders so that they can note any changes and improvements that might need to be included or revised.
- 5.2 Alarm System/Outside Speakers Update – Wireless option is not available to us due to bad reception in Rainbow. Computer Alert System swill not install a system that they will not be

able to monitor 100%. The option that is available is the one we hoped we did not have to do, it will involve running a phone line from building 1 (RAI Building) to the cafeteria where the actual Fire Alarm system is located. This option could be costly since a trench will need to be dug from building 1 to building 2, now we need to get price quotes for this job. I am checking with 2 families in the community to get quotes from them. The company that monitors our alarm system will also be monitoring the outside speakers.

- 5.3 Letter from the SDCOE, District Financial Services Regarding the Vallecitos 2010-2011 Unaudited Actuals Financial Report – Annual notice that is distributed by the SDCOE.
- 5.4 Legal Service Contract with the Law Office of Pamela A. Dempsey – Annual renewal of contract for legal services.

VI. DISCUSSION/ACTION ITEMS: BUSINESS/FINANCIAL/FACILITIES

- 6.1 Motion to Approve 2011-12 State Preschool (DLC) First Budget Revision made by member Rachel Bishop, seconded by member Michael Darnley. Motion carried by a vote of 4-0.
- 6.2 Motion to Approve the 2011-12 Special Education Program First Budget Revision made by member Rachel Bishop, seconded by member Michael Darnley. Motion carried by a vote of 4-0.
- 6.3 Motion to Approve Memorandum of Understanding Between the County of San Diego Health and Human Services Agency Behavioral Health Division and the San Diego County Superintendent of School for the Children's Mental Health Services made by member Rachel Bishop, seconded by member Michael Darnley. Motion carried by a vote of 4-0.

VII. DISCUSSION/ACTION GENERAL ITEMS

- 7.1 Strategic Plan Addendum
 - Meeting Norms: Were developed for direction/guidelines of Thursday's staff meetings
 - SMART Goals: Reviewed STAR and MAP testing to set goals for reading and language arts in all grade levels
 - Intervention Groups: Used results from STAR & MAP testing to identify students with need of tutorial support, 5 groups were created to assist these students in the before & after school program. Instructional aides are scheduled to support these students with reading & math in a small group setting during school time.
 - English Language Development Plan: Two actions plans were developed, K-3 and 4-8 to assist with English Learners.
 - Professional Development: Teaching staff has attended 1 full day of training with another day scheduled for November 30 in which short and long term goals will be discussed. Teachers are in the process of reading the book "Transforming School Culture", which ties in with the 1st training the teachers attended.
 - Title III Funding - we are in a consortium with San Pasqual School District and we need to develop an extensive Action Plan to continue receiving funds.
- 7.2 Motion to Approve the \$500.00 donation from West Pac made by member Rachel Bishop, seconded by member Michael Darnley. Motion carried by a vote of 4-0.
- 7.3 Motion to Designate Date and Time for the December 2011 Organizational Meeting of the Governing Board of the Vallecitos School District made by member Rachel Bishop, seconded by Member Michael Darnley. Motion carried by a vote of 4-0.

VIII. BOARD BUSINESS

- 8.1 Board Members' Reports
 - Member Dana Sanchez wants to thank everyone for their help with the Fall Festival.
 - Southwest Boulder & Stone is willing to donate 5 tons, but we need approximately 24 tons to fill the sand volleyball court and at the cost for the additional 19 tons will cost \$1000. PTO will discuss the options of having a Fundraiser to raise the \$1000 needed for the sand and to include students.
 - California School Board Association Conference on 12/2/11 & 12/3/11, Patricia Bell to assist with registration process for Superintendent/Principal & board member, and on 11/30/11 there will be an orientation for new board members at no expense.

- Member Rachel Bishop has information on Arts Bus Express. This organization assists teachers with funds up to \$150 toward bus expenses but the field trips need to be related to the Arts, Science or Culture and need to be in San Diego County. All the teachers need to do is submit a Grant application.
- Member Troy Conner mentioned that the staff attendance at the Board Meetings is not noted anywhere on the minutes.
- Member Troy Conner, in regards to the paperless board packets, I like the savings on the cost of paper, but was not happy on the outcome, and some sections were not legible. Some documents were Word or Excel then converted to PDF. Kevin will look into a program that will make it easier for Board members to make notes, highlight, etc. if needed.

8.2 Future Agenda Items

- Annual Organizational Meeting
- Election of Officers
- Adoption of Budget Process and Calendar
- Adopt Board Agenda Calendar
- Annual Suspension and Expulsion Report
- GATE/Enrichment Opportunities
- First Interim Report

IX. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

9.1 None

X. ADJOURN TO CLOSED SESSION AT 9:06 PM

- 10.1 Public Employees: discipline, dismissals, releases, non-renewals, evaluations (Government Code Section 54957)
- 10.2 Certificated/Classified Personnel: appointments, transfers, resignations, reassignments, evaluations (Government Code Section 54957)
- 10.3 Pupil Personnel: (Government Code Section 54957)
- 10.4 Labor Negotiations: (Government Code Section 54957.6)
- 10.5 Litigation or Potential Litigation (Government Code Section 54957)

XI. RESUME OPEN SESSION at 9:55 PM

XII. The Board will endeavor to adjourn by 10:00 PM

Clerk Signature

